



CVC Steering Committee Meeting  
December 20, 2011  
1:00 PM – 3:00 PM  
LOSRC Office

**Welcome and Introductions** – Bill Eaker (10 minutes)

**Background on US DOE Clean Cities Program and CVC** (45 minutes)

- Clean Cities Program – Establishment, Goals, Budget, Structure (DOE, National Labs, Contractors, CC Coalitions (map, roles, structures); Designation Process (AF Mkt. Development, Inventory/Annual Survey, Coalition Program Plan, Webinar with DOE, Designation), Networking, Technical and Financial Support (Coalition Support Contracts & DOE CC Grants)
- LOS Clean Vehicles Coalition – History, Service Area, Partners/Stakeholders, Accomplishments/Current Projects, Structure/Staffing, Funding, Designation Status, Other

**Role of Steering Committee** (15 minutes)

- Expand Alternative Fuels Use and Infrastructure in 5 county region
- Serve as Primary Advisory Body to Coordinator/Fleet Consultant
- Set policies, Establish work priorities, Oversee existing programs, Develop new initiatives
- Identify, Recruit and Mentor New Stakeholders
- Communicate with Key Stakeholders & local, state and federal agencies & pvt. sector partners
- Assist in Securing Funds for Coalition and Stakeholder Projects
- Education and Outreach on Alt Fuels – Coordination
- Approve local and state Policy and Legislative Initiatives
- Others?

**Establish Goals and Review Steering Committee Action Steps in CC Program Plan** (40 minutes)

**Discuss Regular Committee Meeting Schedule for 2012** (5 minutes)

**Next Steps** (5 minutes)

- Review Documents
- Assist with Designation Process
- Assist with 2011 Annual Survey – Capture all Users/Stations or Interested Users

**Adjourn**